



HARSTON PARISH COUNCIL

Chairman: Mr Dominic Bellamy. Clerk: Miss Jessica Ward

6 Hornet road, Trumpington, CB2 9GH

Contact Number: 07354604249

Email: clerk@harstonparishcouncil.gov.uk

NOTICE OF A MEETING OF THE FINANCE COMMITTEE

To Members of the Finance Committee:

I hereby give notice that a meeting of Harston Parish Council will be held on **Thursday 2nd November 2023 at 7pm at Harston Village Hall**

You are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder:

Members of the public and press are invited to attend.

J H Ward

27th October 2023

Clerk to the Parish Council

F23-24/62 Approval of Apologies and Reasons for Absence

F23-24/63 Members' Declaration of Interest for Items on the Agenda

(Localism Act 2011 s 31 s 33)

F23-24/64 Open Forum for Public Participation (10 Minutes)

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman

F23-24/65 Minutes of Previous Meeting

Proposal: That Harston Parish Council herewith agree the minutes of the Finance Committee meeting held on 5th October 2023.

F23-24/66 Bank Reconciliations

Proposal: To Approve Bank Reconciliations for October 2023

- Revolut Account
- Current/Deposit
- MultiPay Card
- Cambridge Building Society
- Food Hub

F23-24/67 Harston Parish Council Payments

- a. **Proposal:** To Pay Accounts for November 2023

Payments made since last meeting:

Miss J Ward:	Clerk's Salary	(Confidential)
Mr J Trueman	Caretaker	£194.00

Jessica Ward	Clerk's Expenses	£38.50	£0.00	£38.50
Zion	Grass Cutting	£1,076.16	£215.23	£1,291.39
Viking	Paper/Ink	£44.48	£4.95	£60.46
Neaves Electrical LTD	Pavilion Lighting Callout	£150.00	£30.00	£180.00
Eon Next	Pavilion Electricity	£71.89	£3.59	£75.48
Cambridgeshire Acre	Membership	£60.00	£0.00	£60.00
		£1,777.39	£253.77	£3,680.16

F23-24/68 Cemetery Bench Installation

Proposal – To Consider Quote for installing a concrete base and two benches to the cemetery

F23-24/69 Budget Meeting

- a. Confirmation of date

F23-24/70 Melbourne Warden Trust

- a. Proposal to Fulfil our commitment of £1000 Funding support

F23-24/71 Date of Next Meetings

Any business and payments to be considered at the Finance Committee meeting must be delivered to the Clerk for inclusion in the agenda at least 7 days prior to the meeting.

7th December 2023 (7pm at Harston Village Hall)