



HARSTON PARISH COUNCIL

Chairman: Mr Dominic Bellamy. Clerk: Miss Jessica Ward
6 Hornet road, Trumpington, CB2 9GH
Contact Number: 07354604249
Email: clerk@harstonparishcouncil.gov.uk

NOTICE OF A MEETING OF THE FINANCE COMMITTEE

To Members of the Finance Committee:

I hereby give notice that a meeting of Harston Parish Council will be held on **Thursday 2nd May at 7pm at The All Saints Church, Church Street, Harston**

You are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder:

Members of the public and press are invited to attend.

JH Ward

26th April 2024

Clerk to the Parish Council

F24-25/1 Approval of Apologies and Reasons for Absence

F24-25/2 Members' Declaration of Interest for Items on the Agenda

(Localism Act 2011 s 31 s 33)

F24-25/3 Open Forum for Public Participation (10 Minutes)

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman

F24-25/4 Minutes of Previous Meeting

Proposal: That Harston Parish Council herewith agree the minutes of the Finance Committee meeting held on 4th April 2024

F24-25/5 Precept

For information

F24-25/6 Bank Reconciliations

a. **Proposal:** To Approve Bank Reconciliations for March/April 2024

- Current/Deposit Account
- Food Hub Account
- Multi-Pay Card
- Cambridge Building Society

F24-25/7 Harston Parish Council Payments

a. **Proposal:** To Pay Accounts for May 2024

Payments made since last meeting

Jason Trueman	Pavilion Cleaner	£0.00	£0.00	£196.00
Jessica Ward	Salary (Confidential)	£0.00	£0.00	00.00
Eon	Pavilion Gas	£64.91	£3.25	£68.16
British Gas	pavilion Electric	£143.59	£7.17	£150.76

Payments for Meeting

HMRC	Tax & NI (Confidential)	00.00	£0.00	00.00
Nest	Pension (Confidential)	00.00	£0.00	00.00
Jessica Ward	Clerk's Expenses	£46.60	£0.00	£46.60
Rialtas	Year End	£569.00	£113.80	£682.80
E&E Plumridge	Neighbourhood Plan Posters/Flyers	£762.00	£18.00	£780.00
Survey Solutions	Pavilion Survey	£2,495.00	£499.00	£2,994.00
Information Commissioner office	Data Protection Fee	£40.00	£0.00	£40.00
Hilary Roadly	NHP Printing & Publicity	£25.25	£0.00	£25.25
Alison Farmer	Landscape Appraisal report	£1,700.00	£340.00	£2,040.00
		£6,258.73	£981.22	£8,930.43

F24-25/8 Parish Council Policies

Proposal: To Approve Financial Regulations

F24-25/9 Village News

Proposal – To provide a grant to support the Village News to purchase a laptop and Microsoft 360, of £427.98.

F24-25/10 Food Hub Bank Account

Information

F24-25/11 Date of Next Meetings

Any business and payments to be considered at the Finance Committee meeting must be delivered to the Clerk for inclusion in the agenda at least 7 days prior to the meeting.

6th June 2024 (7pm at Harston Village Hall)