

HARSTON PARISH COUNCIL



Minutes of the Finance Committee Meeting held on Thursday 3rd July 2025 at Harston Village Hall, Large Committee Room, Cambridge, CB22 7PX

Present: Councillor Luffman; Councillor Pearce Gould; Councillor Stierer

There were 0 members of the public present

Members 5: Quorum 3

F25-26/26 Approval of Apologies and Reasons for Absence

It was proposed by Councillor Pearce Gould, seconded by Councillor Stierer, and resolved that apologies for absence with acceptable reasons from Councillor Holdom are approved.

F25-26/27 Members' Declaration of Interest for Items on the Agenda

(Localism Act 2011 s 31 s 33)

None

F25-26/28 Open Forum for Public Participation (10 Minutes)

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman

F25-26/29 Minutes of Previous Meeting

It was proposed by Councillor Stierer, Seconded by Councillor Pearce Gould and resolved that the minutes of the Finance Committee meeting held on the 5th June 2025 are approved and signed by the Finance Chairman Councillor Luffman.

F25-26/30 Bank Reconciliations

- a. It was proposed by Councillor Stierer, Seconded by Councillor Pearce Gould and resolved that the bank reconciliations for May 2025 & June 2025 are approved and signed.

F25-26/31 To Note Receipts

1. Harston Football Club - £195.00
2. Burial Interment - £135.00
3. Credit Interest - £255.41

F25-26/32 Harston Parish Council Payments

- a. It was proposed by Councillor Pearce Gould, seconded by Councillor Stierer, and resolved that the July accounts are approved to be paid including one additional payment to DP.Garden Works £360.00, Harston Village Hall £63.00, Jason Trueman £262.50 and Krystal Hosting Limited £9.59

Payments made since last meeting

Jessica Ward	Salary	£0.00	£0.00	£1,624.82
Valda Energy	Pavilion Gas & Electric	£53.39	£2.67	£56.06

Payments for Meeting

HMRC	Tax & NI	£0.00	£0.00	£472.68
Nest	Pension	£0.00	£0.00	£98.51
Jessica Ward	Clerk's Expenses	£0.00	£0.00	£40.30
Red Shoes	Quarter Pay Roll Charge	£43.50	£8.70	£52.20
Briar Security	Alarm Maintenance Charge	£365.00	£73.00	£438.00
Zion Landscapes	Village Grass Cutting	£1,134.00	£226.80	£1,360.80
		£1,595.89	£311.17	£4,143.37

F25-26/33 Expenditure vs Budget

The committee reviewed the budget vs expenditure report as circulated in advance of the meeting. It was noted that expenditure is in line with the budget.

F25-26/34 Cambridge Building Society

1. **It was proposed by Councillor Luffman, Seconded by Councillor Stierer and resolved that Councillor Pearce Gould is added as an authorised signatory for Cambridge Building Society.**

F25-26/35 Harston All Saints Church

The Clerk informed councillors of a request for a donation towards the upkeep and maintenance of the All Saints Church grounds. It was agreed to recommend to full council that the request be considered as part of the 2026/27 budget discussions by Full Council.

F25-26/36 Coronation Tree Plaque

It was proposed by Councillor Peace Gould, Seconded by Councillor Stierer and resolved that the Finance Committee approve expenditure of up to £200 for the purchase of a plaque for the Coronation Tree, from the allocated budget.

F25-26/37 Harston Resident Group

Councillors discussed the possibility of merging the two websites. The Clerk will discuss this option with HRG for consideration.

It was proposed by Councillor Stierer seconded by Councillor Pearce Gould, and resolved that the Finance Committee approve expenditure of £9.59 from the allocated budget for the domain purchase for the HRG website.

F25-26/38 Harston Neighbourhood Plan

It was proposed by Councillor Stierer seconded by Councillor Pearce Gould, and It was resolved that the Finance Committee approve the expenditure of £475 from the allocated budget for the completion of amendments to the Neighbourhood Plan

F25-26/39 Agenda Items for Next Meeting

Any business and payments to be considered at the Finance Committee meeting must be delivered to the Clerk for inclusion in the agenda at least 7 days prior to the meeting.

F25-26/40 Date of Next Meetings

Date/Time: 7th August 2025 – 7.00pm

Location: Harston Village Hall, Large Committee Room Harston Village Hall, 20 High Street Harston, Cambridge CB22 7PX

Meeting closed - 7.25pm

Chairman: _____ Date: _____