



HARSTON PARISH COUNCIL

Chairman: Mr Rupert Pearce Gould. Clerk: Mrs Jessica Harding

55 Hauxton Road, Little Shelford, Cambridge, CB22 5HJ

Contact Number: 07354604249

Email: clerk@harstonparishcouncil.com

NOTICE OF A MEETING OF THE PARISH COUNCIL

To Members of the Council:

I hereby give notice that a meeting of Harston Parish Council will be held on **2nd October, 7.30pm at Harston Village Hall, Large Committee Room, Cambridge, CB22 7PX**

You are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder:

Members of the public and press are invited to attend.

J H Harding

25th September 2025

Clerk to Harston Parish Council

25-26/110 Apologies and Reasons for Absence

(LGA 1972 s 85(1))

25-26/111 Members' Declaration of Interest for Items on the Agenda

(Localism Act 2011 s 31 s 33)

25-26/112 Open Forum for Public Participation (15 Minutes)

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman

25-26/113 Minutes of Previous Meeting

1. **Proposal:** That Harston Parish Council herewith agree the minutes of the Parish Council meeting held on 7th August 2025 and the 4th of September
2. **Proposal:** That Harston Parish Council herewith agree the minutes of the Extraordinary Parish Council meeting held on 18th September 2025

25-26/114 To Receive Committee Meeting Minutes

To Receive Minutes of Finance Committee Meeting 4th September 2025

25-26/115 Notice of Vacancy

Information

25-26/116 Committees and Working Groups

1. **Proposal:** To consider and approve the list of committees and working groups
2. **Proposal:** To consider and approve the establishment of a Staffing Committee
 - a. **Proposal:** To approve the Terms of reference for the staffing committee
 - b. **Proposal** To Elect a chairman for the staffing committee
3. **Proposal:** To consider and approve the appointment of Councillor/s to the Finance Committee
4. **Proposal:** To Elect a chairman for the Finance Committee
5. **Proposal:** To consider and approve the appointment of Councillor/s to the Planning Committee
6. **Proposal:** To consider and approve the members of the working groups

25-26/117 Clerks Report

For Information

25-26/118 County and District Councillors Report

- a. County Councillors Report
- b. District Councillors Report

25-26/119 Transport/Highways

1. East West Rail Update
2. Speed Indicator device update
3. Street Signage report
4. Station Road
 - **Proposal:** To consider a resident's proposal to request a reduction in the speed limit on Station Road and to construct pedestrian path up Rowley Hill

25-26/120 Neighbourhood Plan

1. Update
2. Management of Neighbourhood Plan
 - a. Integrate into planning committee process
 - b. Strategic review

25-26/121 Greater Cambridge Supplementary Planning Consultation

Proposal: To consider and approve the comments drafted by the Planning Committee and to authorise the submission behalf of the Parish Council.

25-26/122 Bus Shelter Repair

Proposal: To approve the bus shelter design shared by the appointment contractor

25-26/123 Harston Parish Council Property Matters

1. Recreation Ground Update
2. Bench Locations
3. ROSPA Report
4. Tree Maintenance

25-26/124 Topological survey

Proposal: To consider the quotations received for undertaking a topographical survey of the Recreation ground, Orchard/Meadow.

25-26/125 Harston and Newton Primary School Fireworks Event

1. **Proposal:** To consider and approve the request from Harston and Newton Primary School PTFA to hold a fireworks event at the Parish Council owned recreation ground.
2. **Proposal:** To Consider and approve a donation toward to Harston and Newton Primary School PTFA.

25-26/126 Consideration of Proposal and Site Options

Proposal: To consider whether the Parish Council wishes to proceed with the proposal from Meldreth Croquet club to establish a croquet lawn within the parish.

25-26/127 Parish Council Meeting 1st January

Proposal: To consider rescheduling the Parish Council meeting currently set for 1st January 2026 to 9th January 2026 due to a bank holiday.

25-26/128 Remembrance Sunday 9th November

Discussion

25-26/129 Agenda Items for Next Meeting

Any business, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

25-26/130 Date of Next Meetings

- **Planning Committee Meeting** – 7.00pm 16th October 2025, Small Committee Room, Harston Village Hall (Pending)
- **Finance Committee (7.00pm) Parish Council Meeting (7.30pm)** – 6th November 2025 Harston Village Hall, Large Committee Room, Cambridge, CB22 7PX