



HARSTON PARISH COUNCIL

Minutes of the Finance Committee Meeting held on Thursday 7th August 2025 at Harston Village Hall, Large Committee Room, Cambridge, CB22 7PX

Present: Councillor Luffman; Councillor Pearce Gould; Councillor Stierer

There were 0 members of the public present

Members 5: Quorum 3

F25-26/41 Approval of Apologies and Reasons for Absence

It was proposed by Councillor Stierer, seconded by Councillor Pearce Gould and resolved that apologies for absence with acceptable reasons from Councillor Holdom are approved.

F25-26/42 Members' Declaration of Interest for Items on the Agenda

(Localism Act 2011 s 31 s 33)

Councillor Pearce Gould declared an interest in Agenda Item 6 regarding the proposed item F25-26/52.

F25-26/43 Open Forum for Public Participation (10 Minutes)

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman

F25-26/44 Minutes of Previous Meeting

It was proposed by Councillor Stierer, Seconded by Councillor Pearce Gould and resolved that the minutes of the Finance Committee meeting held on the 3rd July 2025 are approved and signed by the Finance Chairman Councillor Luffman.

F25-26/45 Bank Reconciliations

- a. It was proposed by Councillor Stierer, Seconded by Councillor Pearce Gould and resolved that the bank reconciliations for July 2025 are approved and signed.

F25-26/46 To Note Receipts

1. Football Pitch Hire - £40.00
2. VAT Return - £3,660.30

F25-26/47 Harston Parish Council Payments

- a. It was proposed by Councillor Pearce Gould, seconded by Councillor Stierer, and resolved that the August accounts are approved to be paid including one additional payment to Harston Village Hall £12.00, Krystal Hosting £237.60.

Payments made since last meeting

Jessica Ward	Salary	£0.00	£0.00	£00.00
Valda Energy	Pavilion Gas & Electric	£59.67	£2.99	£62.66

Payments for Meeting

HMRC	Tax & NI	£0.00	£0.00	£472.68
Nest	Pension	£0.00	£0.00	£98.51
Jessica Ward	Clerk's Expenses	£0.00	£0.00	£41.56
PKF Littlejohn	External Audit Fee	£315.00	£63.00	£378.00
DP Landscapes	Recreation, Meadow, Orchard Grass Cutting	£0.00	£0.00	£700.00
Warden Scheme	April-June/ July - September	£0.00	£0.00	£900.00
Jason Trueman	Pavilion Caretaker	£0.00	£0.00	£210.00
Zion Landscapes	Village Grass Cutting	£1,134.00	£226.80	£1,360.80
		£1,508.67	£292.79	£5,849.03

F25-26/48 Approval of Insurance Renewal and Long-Term Agreement 2025

1. It was proposed by Councillor Stierer, seconded by Councillor Pearce Gould, and resolved that the Finance Committee approve the continuation of the three-year long-term undertaking until 2027 at a cost of £1,435.31

The Finance Committee will make the recommendation to the full council.

F25-26/49 War Memorial

1. It was proposed by Councillor Pearce Gould, seconded by Councillor Stierer, and resolved that the Finance Committee approve the repair cost of £340 + VAT for the two war memorial bollards, to be allocated from the War Memorial budget.

The Finance Committee will make the recommendation to the full council.

F25-26/50 Recreation Ground

1. It was proposed by Councillor Stierer, seconded by Councillor Pearce Gould, and resolved that the Finance Committee approve the quotation of £3,204.00 for the installation of the concrete base and bench, to be allocated from the earmarked reserves for Section 106.
The Finance Committee will make the recommendation to the full council.
2. It was proposed by Councillor Pearce Gould, seconded by Councillor Stierer, and resolved that the Finance Committee approve the quotation of £50.00 for the weed killing treatment at the recreation ground, play area.

F25-26/51 Harston Resident Group

It was proposed by Councillor Stierer seconded by Councillor Pearce Gould, and resolved that the Finance Committee approve expenditure of £237.60 from the allocated budget for the website hosting for the HRG website.

F25-26/52 Litter Pick

1. It was proposed by Councillor Stierer, seconded by Councillor Luffman, and resolved that the Finance Committee approve an expenditure of 2 litter picking adverts £90.00 from the allocated budget for the HRG Litter Pick advertisement

F25-26/53 Agenda Items for Next Meeting

Any business and payments to be considered at the Finance Committee meeting must be delivered to the Clerk for inclusion in the agenda at least 7 days prior to the meeting.

F25-26/54 Date of Next Meetings

Date/Time: 4th September 2025 – 7.00pm

Location: Community Room, Meadow Way, Harston, CB22 7NQ

Meeting closed - 7.21pm

Chairman: _____ Date: _____