



## HARSTON PARISH COUNCIL

Minutes of the Finance Committee Meeting held on Thursday 4<sup>th</sup> September 2025 at  
Community Room, Meadow Way, Harston, CB22 7NQ

**Present:** Councillor Luffman; Councillor Pearce Gould; Councillor Stierer

There were 0 members of the public present

Members 5: Quorum 3

### **F25-26/55 Approval of Apologies and Reasons for Absence**

It was proposed by Councillor Stierer , seconded by Councillor Pearce Gould and resolved that apologies for absence with acceptable reasons from Councillor Holdom are approved.

### **F25-26/56 Members' Declaration of Interest for Items on the Agenda**

*(Localism Act 2011 s 31 s 33)*

None

### **F25-26/57 Open Forum for Public Participation (10 Minutes)**

None

### **F25-26/58 Minutes of Previous Meeting**

It was proposed by Councillor Stierer, Seconded by Councillor Pearce Gould and resolved that the minutes of the Finance Committee meeting held on the 7<sup>th</sup> August 2025 are approved and signed by the Finance Chairman Councillor Luffman.

### **F25-26/59 Bank Reconciliations**

- a. It was proposed by Councillor Stierer, Seconded by Councillor Pearce Gould and resolved that the bank reconciliations for August 2025 are approved and signed.

### **F25-26/60 To Note Receipts**

1. Football Pitch Hire - £40.00
2. CCC Grass Cutting Contribution - £561.23
3. Memorial Subscription - £145.00

### **F25-26/61 Harston Parish Council Payments**

- a. It was proposed by Councillor Pearce Gould, seconded by Councillor Stierer, and resolved that the September accounts are approved to be paid including additional payment to Viking £118.73 and £73.07, Npower £22.92, £19.03, £15.81 and £17.39 and Source for Business £94.09.

#### **Payments made since last meeting**

Clear Councils	Annual Insurance Premium	£0.00	£1,435.31
Jessica Harding	Salary	£0.00	£1,849.59
Valda Energy	Pavilion Gas & Electric	£63.52	£3.18
		<b>£63.52</b>	<b>£3.18</b>
			<b>£3,351.60</b>

## **Payments for Meeting**

HMRC	Tax & NI	£0.00	£0.00	£614.92
Nest	Pension	£0.00	£0.00	£121.66
Jessica Ward	Clerk's Expenses	£0.00	£0.00	£39.04
Harston Village News	HRG Litter Pick Advert	£0.00	£0.00	£90.00
Briar Systems	Upgrade Alarm System	£260.00	£52.00	£312.00
Jasone Trueman	Pavilion Caretaker	£0.00	£0.00	£210.00
Greg Tucker	SID Clips	£0.00	£0.00	£63.96
Zion Landscapes	Village Grass Cutting	£1,134.00	£226.80	£1,360.80
		<b>£1,394.00</b>	<b>£278.80</b>	<b>£2,812.38</b>

### **F25-26/62 Harston Residents Group Insurance**

The Clerk informed councillors that the insurance invoice for the Harston Residents Group had been received and was now due for payment. Councillors discussed that the Parish Council would continue to fund the annual insurance for the current year, with a view to reviewing the arrangement next year. The insurance provides cover for community activities including the litter pick, bulb planting and the planting at the war memorial not otherwise covered by the Parish Council. This will be allocated to the budget and followed up with HRG.

### **F25-26/63 Agenda Items for Next Meeting**

*Any business and payments to be considered at the Finance Committee meeting must be delivered to the Clerk for inclusion in the agenda at least 7 days prior to the meeting.*

- *Updated plan and Topographical Survey for recreation ground and orchard/meadow*
- *Budget*
- *East West Rail funds for Transport Survey (update from 2017) and possible Archaeology Survey*

### **F25-26/64 Date of Next Meetings**

**Date/Time:** 2<sup>nd</sup> October 2025 – 7.00pm

**Location:** Harston Village Hall, Large Committee Room, Cambridge, CB22 7PX

**Meeting closed - 7.21pm**

Chairman: \_\_\_\_\_ Date: \_\_\_\_\_