



HARSTON PARISH COUNCIL

Chairman: Mr Rupert Pearce Gould, Clerk: Mrs Jessica Harding

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NOTICE OF A MEETING OF THE FINANCE COMMITTEE

To Members of the Finance Committee:

I hereby give notice that a meeting of Harston Parish Council will be held on **Thursday 4th December at 7.00pm at Harston Village Hall, Large Committee Room, Cambridge, CB22 7PX**

You are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder:

Members of the public and press are invited to attend.

J H Harding

28th November 2025

Clerk to the Parish Council

F25-26/96 Approval of Apologies and Reasons for Absence

F25-26/97 Members' Declaration of Interest for Items on the Agenda

(Localism Act 2011 s 31 s 33)

F25-26/98 Open Forum for Public Participation (10 Minutes)

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman

F25-26/99 Minutes of Previous Meeting

Proposal: That Harston Finance Committee herewith agree the minutes of the Finance Committee meeting held on 6th November 2025

F25-26/100 Bank Reconciliations

- a. **Proposal:** To Approve Bank Reconciliations for November 2025
- Current/Deposit Account
 - Multi-Pay Card
 - Cambridge Building Society

F25-26/101 Harston Parish Council Payments and Receipts Received

- a. **Proposal:** To Pay Accounts for December 2025

Payments made since last meeting

Lloyds Bank	Multi Pay Card (Clear Balance)			
	Adobe	£0.00	£0.00	£19.97
	Stamps	£0.00	£0.00	£6.96
	Card Fee	£0.00	£0.00	£3.00
Redwood Products	Picnic Benches	£450	£90.00	£540.00
Jessica Harding	Clerks Salary	£0.00	£0.00	£1,669.81
		£450.00	£90.00	£2,239.74

Payments for Meeting

HMRC	Tax & NI	£0.00	£0.00	£501.09
Nest	Pension	£0.00	£0.00	£103.14
Jessica Ward	Clerk's Expenses	£0.00	£0.00	£41.72
Npower	Street Lighting	£31.37	£1.57	£32.94
Jason Trueman	Pavilion Caretaker	£0.00	£0.00	£245.00
Valdar Energy	Pavilion Electric & Gas	£98.77	£4.94	£103.71
Viking	Ink/A4 Paper	£81.44	£16.29	£97.73
SLCC	Clerk Training	£28.90	£5.78	£34.68
Royal British Legion	Remembrance Wreath	£0.00	£0.00	£25.00
		£240.48	£28.58	£1,185.01

Receipts Received

HMRC	VAT Return	£0.00	£0.00	£1,221.50
		£0.00	£0.00	£1,221.50

F25-26/102 Budget and Precept 2026/2027

Proposal: To review and recommend the proposed budget and precept for 2026/2027

F25-26/103 Pavilion Maintenance

1. **Proposal:** To consider and approve the PAT testing quote (£54.40, excl. VAT)
2. **Proposal:** To consider and approve the Legionella testing quote (£309.60, excl. VAT)
3. **Proposal:** To consider and approve the spindle barrier repair and repainting quote (£400.00, excl. VAT).
4. **Proposal:** To approve the allocation of £638.00 from the Village Maintenance EMR to cover the pavilion maintenance budget overspend (net cost, VAT reclaimable).
5. **For Information:** Report on the RCD device at the pavilion and a new delayed light switch has been installed.

F25-26/104 Play Area Maintenance

Proposal: To consider and approve the quote received for play area maintenance (£1,071.20, excl. VAT) and to allocate £71.20 from EMR to cover the budget overrun (net cost, VAT reclaimable).

F25-26/105 Purchase of Fridge

Proposal: Purchase of Fridge for the pavilion

F25-26/106 Tree Planting

Proposal: To approve the costs associated with planting two cherry trees in Harston, with a budget of up to £150.

F25-26/107 Bus Shelter Repair

Proposal: To approve and sign Agreement to Pay VAT of the bus shelter repair costs (To be reclaimed)

F25-26/108 Agenda Items for Next Meeting

Any business and payments to be considered at the Finance Committee meeting must be delivered to the Clerk for inclusion in the agenda at least 7 days prior to the meeting.

F25-26/109 Date of Next Meetings

Date/Time: 8th January 2026 – 7.00pm

Location: Harston Village Hall, Large Committee Room, Cambridge, CB22 7PX