



HARSTON PARISH COUNCIL

Chairman: Mr Rupert Pearce Gould, Clerk: Mrs Jessica Harding

55 Hauxton Road, Little Shelford, Cambridge, CB22 5HJ

Contact Number: 07354604249

Email: clerk@harstonparishcouncil.gov.uk

NOTICE OF A MEETING OF THE FINANCE COMMITTEE

To Members of the Finance Committee:

I hereby give notice that a meeting of Harston Parish Council will be held on **Thursday 5th February at 7.00pm at Harston Village Hall, Large Committee Room, Cambridge, CB22 7PX**

You are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder:

Members of the public and press are invited to attend.

J H Harding

30th January 2026

Clerk to the Parish Council

F25-26/124 Approval of Apologies and Reasons for Absence

F25-26/125 Members' Declaration of Interest for Items on the Agenda

(Localism Act 2011 s 31 s 33)

F25-26/126 Open Forum for Public Participation (10 Minutes)

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman

F25-26/127 Minutes of Previous Meeting

Proposal: That Harston Finance Committee herewith agree the minutes of the Finance Committee meeting held on 8th January 2025

F25-26/128 Bank Reconciliations

a. **Proposal:** To Approve Bank Reconciliations for December 2025 and January 2026

- Current/Deposit Account
- Multi-Pay Card
- Cambridge Building Society

F25-26/129 Harston Parish Council payments and receipts received

Proposal: To approve payments

Payments made since last meeting

Lloyds Bank		Multi Pay Card (Clear Balance)		
	Card Fee	£3.00	£0.00	£3.00
Jessica Ward	Clerks Salary (Confidential)	-	£0.00	-
		3.00	£0.00	3.00

Payments for Meeting

HMRC	Tax & NI	£546.52	£0.00	£546.52
Nest	Pension	£110.51	£0.00	£110.51
Jessica Ward	Clerk's Expenses	£62.77	£0.00	£62.77
Npower	Street Lighting	£40.60	£2.03	£42.63
Melbourn Warden Scheme	Quarter Invoice (Oct-Dec)	£450.00	£0.00	£450.00

Steve Wilson	Tree Guards	£13.33	£2.66	£15.99
Valdar Energy	Pavilion Gas & Electricity	£110.67	£5.54	£116.21
Artissteel Limited	Security Bar Repairs	£400.00	£80.00	£480.00
Barnwell Electrical LTD	RCD repair and delay light switch	£374.00	£74.80	£448.80
Nutcombe Plumbing LTD	By-pass Pump, refix light	£196.11	£39.22	£235.33
Nutcombe Plumbing LTD	Attend to pavilion Leak	£93.00	£18.60	£111.60
Fenland Leisure (Online Playgrounds)	Maintenance Repairs(Play Area)	£1,071.20	£214.24	£1,285.44
Mckennas Garden Maintenance	Blossom Tree Planting	£60.00	£0.00	£60.00
Haslingfield Parish Council	Meeting Contribution (WER)	£50.00	£0.00	£50.00
Jason Trueman	Pavilion Caretaker	£175.00	£0.00	£175.00
		£3,753.71	£437.09	£4,190.80

F25-26/130 Internal Auditor

Proposal: To appoint internal auditor LGS Services and approve the associated cost – 17th April 2026.

F25-26/131 Burial Ground Software and Mapping

Proposal: To consider the costs associated with burial ground software and mapping and to resolve upon a 1-year, 3-year, or 5-year agreement

F25-26/132 Arboricultural Inspection

Proposal: To consider the quotation and approve expenditure for arboricultural inspection surveys at the Cemetery and Village Green

F25-26/133 Expenditure vs Budget

For Information

F25-26/134 Multi Pay Card

1. **Proposal:** To authorise and appoint one other member for the finance committee as the Programme Administrator.

F25-26/135 Long Term Contract register

For Information

F25-26/136 Section 106 Expenditure

Discussion

F25-26/137 Approval Process for Accounting, Banking and Payments

Discussion

F25-26/138 Agenda Items for Next Meeting

Any business and payments to be considered at the Finance Committee meeting must be delivered to the Clerk for inclusion in the agenda at least 7 days prior to the meeting.

F25-26/139 Date of Next Meetings

Date/Time: 5th March 2026 – 7.00pm

Location: Harston Village Hall, Large Committee Room, Cambridge, CB22 7PX