

Clerk's Report

- Covid-19 Memorial Tree
The Covid-19 memorial tree has been delivered and planting has been arranged. Suggestions for a suitable planting location are required and a volunteer will be needed to water the tree regularly once planted.
- Bus Shelter – Remedial Works
The newly installed bus shelter has been removed for remedial works. I am awaiting confirmation of the reinstallation date.
- Complaints Received
Two complaints were received and have been addressed in accordance with the Council's Complaints Procedure:
 1. Bus Shelter – High Street / London Road: Complaint received on 19th February 2026 regarding wind protection, spray, and seating. Responded on 23rd February; resident advised of right to escalate to Full Council. No further action required.
 2. Football Club Floodlights – Harston Recreation Ground: Complaint received on 4th March 2026 regarding floodlights shining into the resident's home. Responded 4th March and followed up 6th March; Club confirmed return to approved location and reminded any changes require Council approval. Resident advised of right to escalate to Full Council. No further action required.
- Insurance Renewal – August 2026
I have contacted our insurers regarding the upcoming renewal. Renewal terms cannot be provided this far in advance. Renewal documents will be issued 45 days before the renewal date. The fixed rate agreement protects against rate increases but does not fix the annual premium, which may still vary depending on cover changes and claims history.
- Legionella Management
A legionella flushing logbook has been ordered for the pavilion. Jason has been instructed to begin weekly flushing of taps and showers and to ensure regular descaling to prevent limescale build-up.
- 20mph Application 2026/2027
The application form for the 2026/2027 20mph scheme has been completed and submitted.
- High Street Grant
The High Street grant application was not submitted due to limited time and insufficient detail available to complete the application, as previously circulated to councillors.

Supporting Information

Proposal

To consider and approve reimbursement for Display Screen Equipment (DSE) eye test.

Funding

As there is no specific budget provision for this expense in the current financial year, it is proposed that the cost be funded from the Council's General Reserve (GR), subject to Council approval and then factored into the budget in two years' time.

Legal Basis

This reimbursement is provided in accordance with the Health and Safety (Display Screen Equipment) Regulations 1992, which require employers to ensure that employees who are regular DSE users receive eye tests at least every two years.

Recommendation

That the Council approves the reimbursement for the DSE eye test and authorises payment from the General Reserve.

Note on Finance Committee Meeting – May 2026

As this is an election year, the membership of the Parish Council will change following the elections on 7th May 2026. Parish Council committees, including the Finance Committee and planning committee can only operate legally once their members have been formally appointed by the newly elected council.

Therefore, the Finance Committee meeting scheduled for 14th May 2026 will be held after the Full Council has appointed committee members, ensuring that all committee decisions and recommendations are legally valid.