



# HARSTON PARISH COUNCIL

Chairman: Mr Rupert Pearce Gould. Clerk: Mrs Jessica Harding

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## NOTICE OF A MEETING OF THE PARISH COUNCIL

### To Members of the Council:

I hereby give notice that a meeting of Harston Parish Council will be held on **2<sup>nd</sup> April 7.30pm at Harston Village Hall, Large Committee Room, Cambridge, CB22 7PX**

You are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder:

Members of the public and press are invited to attend.

*J H Harding*

27<sup>th</sup> March 2026

Clerk to Harston Parish Council

### **25-26/232 Appointment of chair**

**Proposal:** To appoint a Chair to preside over the meeting in the absence of the Chair

### **25-26/233 Apologies and Reasons for Absence**

(LGA 1972 s 85(1))

### **25-26/234 Members' Declaration of Interest for Items on the Agenda**

(Localism Act 2011 s 31 s 33)

### **25-26/235 Open Forum for Public Participation (15 Minutes)**

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman

### **25-26/236 Minutes of Previous Meeting**

- 1. Proposal:** That Harston Parish Council herewith agree the confidential minutes of the Parish Council meeting held on the 5<sup>th</sup> of March 2026
- 2. Proposal:** That Harston Parish Council herewith agree the minutes of the Parish Council meeting held on 5<sup>th</sup> March 2026

### **25-26/237 To Receive Committee Meeting Minutes**

1. To Receive Minutes of Planning Committee Meeting 19<sup>th</sup> February 2026
2. To Receive Minutes of Finance Committee Meeting 5<sup>th</sup> March 2026

### **25-26/238 Clerks Report**

For Information

### **25-26/239 County and District Councillors Report**

1. County Councillors Report
2. District Councillors Report

### **25-26/240 General Reserves**

**Proposal:** That £636.48 be allocated from General Reserves to meet the overspend resulting from the Microshade invoice, following approval by the Finance Committee.

## **25-26/241 Harston Parish Council Property Matters**

### **1. Recreation Ground**

- Play Area Monthly Report

### **2. Environmental Stewardship (Orchard & Meadow)**

**Proposal:** To approve submission of the annual Environmental Stewardship (ES) claim

### **3. Arboricultural Inspection**

- a. To receive the arboricultural report.
- b. To receive a summary report from Councillor Pearce Gould.
- c. **Proposal:** To adopt the arboricultural report for required safety works, approve obtaining quotations for high-priority actions, note the Councillor's plan and agree to develop a phased Action Plan (2026–2029) following completion of priority works.

### **4. Harston Green Spaces Report**

**Proposal:** To receive the report and determine actions to be implemented

### **5. Wildlife Survey**

**Proposal:** To consider a request for the Parish Council to fund a £150 Wildlife Survey of the Orchard & Meadow to be funded from the Orchard and Meadow budget.

## **25-26/242 Pavilion**

**Proposal:** To consider the Ecclesiastical Insurance cash settlement offer of £2558.39 relating to the Pavilion insurance claim.

## **25-26/243 Car park upgrade**

1. Discuss draft standard terms and conditions for tendering and contracting
2. To consider specification for car park security

## **25-26/244 Donation/Grant request – Harston Village News**

**Proposal:** To consider the application for a donation towards Harston Village News, in the amount of £1500 to be funded from the grants and donation budget.

## **25-26/245 Creating calendar of future grants**

Discussion

## **25-26/246 Planning Application for consideration**

### **1. Reference: 26/00745/HFUL**

**Proposal:** New garden wall adjoining the house, new front porch. Erection of a 1.2M high metal fence to the front boundary. New entrance gates and walls and minor alterations to widen access/drop kerb driveway.

**Site address:** Tiptofts House, Station Road, Harston Cambridgeshire

## **25-26/247 Social Media Policy**

**Proposal:** To consider the draft Internal and External Social Media Policies

## **25-26/248 Action Plan 2026/2027**

**Proposal:** To consider and approve the draft Action Plan for 2026/2027

## **25-26/249 Asset Register**

**Proposal:** To consider the removal of two Speed Indicator Devices (SIDs) from the Asset Register

**Proposal:** To consider and adopt the bus shelter on A10, North of London Road, Western side of the A10 and obtain quotation for cleaning

### **25-26/250 Community Orchard and Meadow**

1. **Proposal:** For the Parish Council to consider and determine the governance, oversight, insurance and financial arrangements relating to the Community Orchard and Meadow
2. **Proposal:** To agree to engage with the lead volunteer to establish a clear understanding of current activities and scope of work within the Orchard and Meadow

### **25-26/251 Risk Assessment 2026/2027**

**Proposal:** To approve risk assessment document 2026-2027

- a. Community Orchard
- b. Litter Pick

### **25-26/252 Vision ICT Contract**

**Proposal:** To approve the Finance Committees decision in relation to issuing one month's notice to terminate the .org email domain contract with Vision ICT

### **25-26/253 Display Screen Equipment (DSE)**

**Proposal:** To approve the Finance Committee decision to reimburse for Display Screen Equipment (DSE) eye test

### **25-26/254 Agenda Items for Next Meeting**

*Any business, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.*

### **25-26/255 Date of Next Meetings**

- **Planning Committee Meeting** – 6.30pm, 19th March 2026, Small Committee Room, Harston Village Hall (Pending TBC)
- **Finance Committee Meeting** – 7.00pm, 14<sup>th</sup> May 2026, Harston Village Hall, Large Committee Room
- **Parish Council Meeting** – 7.30pm, 14<sup>th</sup> May 2026, Harston Village Hall, Large Committee Room, Cambridge, CB22 7PX