



HARSTON PARISH COUNCIL

Chairman: Mr Rupert Pearce Gould, Clerk: Mrs Jessica Harding

55 Hauxton Road, Little Shelford, Cambridge, CB22 5HJ

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NOTICE OF A MEETING OF THE FINANCE COMMITTEE

To Members of the Finance Committee:

I hereby give notice that a meeting of Harston Parish Council will be held on **Thursday 2nd April at 7.00pm at Harston Village Hall, Large Committee Room, Cambridge, CB22 7PX**

You are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder:

Members of the public and press are invited to attend.

JH Harding

27th March 2026

Clerk to the Parish Council

F25-26/151 Approval of Apologies and Reasons for Absence

F25-26/152 Members' Declaration of Interest for Items on the Agenda

(Localism Act 2011 s 31 s 33)

F25-26/153 Open Forum for Public Participation (10 Minutes)

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman

F25-26/154 Minutes of Previous Meeting

Proposal: That Harston Finance Committee herewith agree the minutes of the Finance Committee meeting held on 5th March 2026

F25-26/155 Bank Reconciliations

- a. **Proposal:** To Approve Bank Reconciliations for March 2026
- Current/Deposit Account
 - Multi-Pay Card
 - Cambridge Building Society

F25-26/156 Harston Parish Council payments and receipts received

Proposal: To approve payments

Payments made since last meeting

Lloyds Bank	Multi Pay Card (Clear Balance)			
	Card Fee	£3.00	£0.00	£3.00
Viking	Office supplies	£75.76	£15.16	£90.92
Valdar Energy	Pavilion Gas & Electricity	£74.68	£3.73	£78.41
Jessica Harding	Clerks Salary (Confidential)	0.00	£0.00	0.00
		£153.44	£18.89	£172.33

Payments for Meeting

HMRC	Tax & NI	£546.52	£0.00	£546.52
Nest	Pension	£110.51	£0.00	£110.51
Jessica Harding	Clerk's Expenses	£62.77	£0.00	£62.77
Npower	Street Lighting	£30.92	£1.55	£31.47
Source for business	Pavilion water charge	£134.94	£0.00	£134.94
Red shoes accounting	Payroll	£43.50	£8.70	£52.20
Viking	Printer Ink	£111.93	£22.39	£134.32
Source for business	Cemetery water	£107.29	£0.00	£107.29
Zion Landscapes	Village grass cutting	£567.00	£113.40	£680.40
Jason Trueman	Pavilion Caretaker	£210.00	£0.00	£210.00
		£1,925.38	£146.04	£2,070.42

Income Received

Harston football club	5x Adult games	£100.00	£0.00	£100.00
		£100.00	£0.00	£100.00

F25-26/157 Earmark reserves

Proposal: To review current earmarked reserves and consider the creation of any new earmarked reserves.

F25-26/158 Waste bin

Proposal: To approve and purchase a general street waste bin for Meadow Way at a cost of £417.75 plus VAT, to be funded from the EMR Section 106 allocation.

F25-26/159 Vison ICT

Proposal: To approve issuing one month's notice to terminate the .org email domain contract with Vision ICT

F25-26/160 East West rail leaflets

Proposal: To consider and approve expenditure of £120 for the production of leaflets for the EWR meeting, to be funded from the East West Rail budget.

F25-26/161 Wildlife Survey

Proposal: To consider a request for the Parish Council to fund a £150 Wildlife Survey of the Orchard & Meadow to be funded from the Orchard and Meadow budget.

F25-26/162 Donation request – Harston Village news

Proposal: To consider the application for a donation towards Harston Village News, in the amount of £1500 to be funded from the grants and donation budget.

F25-26/163 Display Screen Equipment (DSE)

Proposal: To consider and approve reimbursement for Display Screen Equipment (DSE) eye test

F25-26/164 Payroll

For information only: To note an increase in the monthly payroll cost with effect from 1 April 2026. No action is required as sufficient provision has been made within the 2026/27 budget.

F25-26/165 Agenda Items for Next Meeting

Any business and payments to be considered at the Finance Committee meeting must be delivered to the Clerk for inclusion in the agenda at least 7 days prior to the meeting.

F25-26/166 Date of Next Meetings

Date/Time: 14th May 2026 – 7.00pm

Location: Harston Village Hall, Large Committee Room, Cambridge, CB22 7PX