



## HARSTON PARISH COUNCIL MEETING

**Minutes of the Parish Council Meeting held at 7.30pm on 5th March 2026**

**Location:** Harston Village Hall, Large Committee Room, Cambridge, CB22 7PX

**Present:** Councillor Peace-Gould (Chair); Councillors Reynolds, Councillor Clarke, Councillor Richards, Councillor Carroll, Councillor Ormerod and Councillor Holdom.

**In Attendance:** District Councillor Ariel Cahn; County Councillor Laurence Damary-Homan; Clerk Jessica Harding.

**Members:** 11 | **Quorum:** 4

**Public:** 0

### 25-26/214 Approval of Apologies and Reasons for Absence

*(LGA 1972 s 85 (1))*

It was proposed by Councillor Richards; seconded by Councillor Carroll and resolved that apologies for absence with acceptable reasons from Councillor Stierer, Councillors Wilson; Councillor Naik and Councillor Wedgbury are approved.

### 25-26/215 Members' Declaration of Interest for Items on the Agenda

*(Localism Act 2011 s 31 s 33)*

None declared.

### 25-26/216 Open Forum for Public Participation (15 Minutes)

No members of the public were present.

### 25-26/217 Minutes of Previous Meeting

1. It was proposed by Councillor Richards, seconded by Councillor Holdom and resolved that the minutes from the 5<sup>th</sup> February are approved and signed by the Chair.

### 25-26/218 To Receive Committee Meeting Minutes

1. The Minutes from the Finance Committee meeting held on 5<sup>th</sup> February and the Planning Committee meeting on the 15<sup>th</sup> January have been received.

### 25-26/219 Clerks Report

The Clerk's Report was received in advance of the meeting.

### 25-26/220 County and District Councillors Report

**County Councillors:** A report will be submitted to the Clerk after the meeting and uploaded to the Parish Council website.

**District Councillor:** The report has been submitted, shared with Councillors, and uploaded to the Parish Council website.

### 25-26/221 Section 106

It was proposed by Councillor Reynolds, seconded by Councillor Holdom and resolved that the Parish Council adopt that all expenditure eligible under Section 106 agreements will be met from the relevant Section 106 funds first and then any balance deducted from General Reserves.

### 25-26/222 Transport/Highways

1. 20 MPH application 2026/2027

It was proposed by Councillor Reynolds, seconded by Councillor Holdom, and resolved that the Parish Council approve the submission of the 20mph application for 2026/2027 and that the Clerk will proceed with preparing and publishing a public consultation to support the application.

*Action: Clerk to prepare and publish a public consultation to support the application*

## 2. Active Travel Letter

Deferred for discussion at the April meeting.

## 3. East West Rail

Noted that there is currently no substantive update. Village meeting scheduled for April 2026, details to be provided at the next Parish Council meeting.

## 4. Improving the Highways grant

**It was proposed by Councillor Reynolds, seconded by Councillor Carroll, and resolved that the Parish Council approve the submission of the High Street grant application for the repair, replacement or new signage.**

## 5. Tiger on demand

The Parish Council noted the update on the proposed Tiger On Demand expansion and discussed possible virtual bus stop locations. Councillors agreed that, if only one stop is permitted, the preferred location is near the BP Garage. If more stops are allowed, London Road near Queens Close and the A10 Royston Road by The Green were also identified as suitable options.

**It was proposed by Councillor Carroll, seconded by Councillor Reynolds, and resolved that the Parish Council put forward locations for a Tiger pick up location, including London Road near Queens Close, the BP garage area and the bus stop adjacent to the green.**

## 25-26/223 Parish Council engagement

**It was proposed by Councillor Ormerod, seconded by Councillor Carroll, and resolved that the Parish Council approve a trial period during which Councillors attend community events to present Council decisions, gather suggestions or feedback and strengthen community engagement.**

## 25-26/224 Harston Parish Council Property Matters

### 1. Recreation Ground

- Councillor Reynolds undertook the play area inspection, no issues raised.
- Councillors received the Working Group meeting notes and recommendations. The Clerk will work with the Working Group to prepare a full specification and progress the actions identified within the meeting notes.

*Action: Clerk and working group prepare full specification and progress actions.*

- **It was proposed by Councillor Holdom, seconded by Councillor Carroll, and resolved that the parish council approve the purchase of four dog waste bins from Glasdon at a cost of £845.62 and the installation costs, estimated at £150, to be funded from the Section 106 funds.**

**Action:** Suggested locations will be taken to the Recreation Ground Working Group for consideration

### 2. Pavilion

- **Legionella risk assessment**

The Clerk advised the Parish Council that, under the Health and Safety at Work Act and associated regulations, the Council is legally required to ensure that the identified legionella remedial actions are carried out. Councillors requested that the Clerk forward the risk assessment to the insurance company to confirm compliance with the Council's insurance requirements.

**It was proposed by Councillors Ormerod, seconded by Councillors Carroll, and resolved that the Parish Council appoint the Clerk as the Responsible Person, approve the implementation of the log book and instruct the Clerk to obtain quotes for the recommended remedial actions.**

*Action: Clerk to implement above actions and confirm compliance with insurance.*

**Harston Green Spaces Report**

The report from Councillor Clarke was shared with councillors. The item will be deferred to the April meeting, following receipt of the arboricultural survey report

**3. Woodland Trust**

Item has been deferred until April once the arboricultural survey report has been reviewed.

**4. Football Club agreement**

- It was proposed by Councillor Carroll, seconded by Councillor Holdom, and resolved that the Parish Council approve Councillor Peace Gould and Councillor Wedgbury to meet and discuss the agreement further with Harston Football Club.

**25-26/225 Community infrastructure levy draft charging schedule consultation**

No comment will be submitted.

**25-26/226 Risk Assessment 2026/2027**

1. The Clerk shared the annexed risk assessment with the Parish Council. The clerk has requested an updated version from the litter-picking group. Two revised risk assessments covering litter-picking activities and community orchard activities, will be drafted and presented to the Parish Council at the next meeting.

*Action: Clerk to draft and share with pc for approval.*

**25-26/227 Allotment land/footpath**

Information regarding the allotment land and the associated footpath was shared with councillors. This item was noted for information only.

**25-26/228 Motion to exclude public and press**

In accordance with the *Public Bodies (Admission to Meetings) Act 1960*, it was proposed by Councillor Reynolds, seconded by Councillor Carroll and resolved that, due to the confidential nature of the business to be discussed, the public and press be excluded from the meeting during consideration of agenda item 25-26/229.

- The meeting was closed to the public and press at 9.25pm.
- The Clerk left the meeting at 9.28pm and re-entered at 9.38pm.
- The meeting was reopened to the public and press at 9.42pm

**25-26/229 Employers Pension Contribution**

It was proposed by Councillor Holdom, seconded by Councillor Reynolds and resolved that the Parish Council approve an increase to the employer's pension contribution, with effect from 1 April 2026.

**25-26/230 Agenda Items for Next Meeting**

1. Active travel routes Letter
2. Parish Magazine
3. Risk Assessments (Litter pick and Community Orchard)

# 1951

## 25-26/231 Date of Next Meeting

**Date/Time:** 2<sup>nd</sup> April 2026 - Finance Committee(7pm) Parish Council Meeting(7.30pm)

**Location:** Harston Village Hall, Large Committee Room, Cambridge, CB22 7PX

**Meeting closed 9.55pm**

**Chairman:** .....

**Date:** .....