



## HARSTON PARISH COUNCIL

Chairman: Mr Rupert Pearce Gould. Clerk: Mrs Jessica Harding  
55 Hauxton Road, Little Shelford, CB22 5HJ  
Contact Number: 07354604249  
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### NOTICE OF A MEETING OF THE PARISH COUNCIL

#### **To Members of the Council:**

I hereby give notice that a meeting of Harston Parish Council will be held on **Thursday 14<sup>th</sup> May 2026 at 7.00pm Harston Village Hall, Large Committee Room, Cambridge, CB22 7PX**

You are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder:

Members of the public and press are invited to attend.

*J H Harding*

8<sup>th</sup> May 2026

Clerk to Harston Parish Council

**26-27/1 Election of Chair**

**26-27/2 Chair to Sign Declaration of Acceptance of Office**

**26-27/3 Election of Vice Chair**

**26-27/4 Apologies and Reasons for Absence**

(LGA 1972 s 85(1))

**26-27/5 Parish Councillor Vacancies**

**26-27/6 Members' Declaration of Interest for Items on the Agenda**

(Localism Act 2011 s 31 s 33)

**26-27/7 Open Forum for Public Participation (15 Minutes)**

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman

**26-27/8 Minutes of Previous Meeting**

- 1. Proposal:** That Harston Parish Council herewith agree the minutes of the Parish Council meeting held on 2<sup>nd</sup> of April 2026
- 2. Proposal:** That Harston Parish Council herewith agree the supporting note of the Parish Council meeting held on the 5<sup>th</sup> March 2026

**26-27/9 To Receive Committee Meeting Minutes**

To Receive Minutes of Finance Committee 2<sup>nd</sup> of April 2026

**26-27/10 Clerks report**

**26-27/11 County and District Councillors Report**

1. County Councillors Report
2. District Councillors Report

## **26-27/12 To Appoint Members to Committees and Working Groups**

Finance Committee

Planning Committee

## **26-27/13 To Appoint Committee Chairs**

1. **Proposal:** Chair of the Finance Committee
2. **Proposal:** Chair of the Planning Committee

## **26-27/14 Review of Working Groups and appoint members**

### **26-27/15 Terms of reference**

1. **Proposal:** To review and approve Terms of reference for:
  - a. Planning Committee
  - b. Finance Committee

## **26-27/16 Bank Mandate (Unity Trust and Cambridge Building Society)**

1. **Proposal:** To review and approve the appointment of councillors as authorised bank signatories for the Council's bank accounts.

## **26-27/17 To Adopt the General Power of Competence**

1. **Proposal:** That Harston Parish Council exercises the General Power of Competence as it meets the criteria of the electoral mandate and a qualified clerk

## **26-27/18 Ordinary Meetings and Committee Meetings**

To determine the time and place of ordinary meetings of the Council and Committees up to and including the next annual meeting of the Council (May 2027)

## **26-27/19 Subscriptions**

Review of the Council's and/or staff subscriptions to other bodies

## **26-27/20 Review of arrangements**

(including legal agreements) with other local authorities, not-for-profit bodies and businesses.

## **26-27/21 Parish Council Policies**

1. To review the Standing Orders – Updated Version
2. To review the Financial Regulations
3. To review the Risk Assessment
4. To review the Freedom of Information Policy
5. To review the Code of Conduct
6. To review the asset register

## **26-27/22 Annual Governance and Accountability Return**

1. **Proposal:** To Receive the Internal Audit Report
2. **Proposal:** To Approve the Annual Governance Statement
3. **Proposal:** To Approve the Annual Accounting Statement
4. **Elector Rights** – To note the dates of the exercise of public rights as 3<sup>rd</sup> June – 14<sup>th</sup> July

## **26-27/23 Key Holders**

Review of councils key holders

## **26-27/24 East West Rail**

1. Update from working group
2. **Proposal:** To submit a response on behalf of the Parish Council to the public consultation. (Deadline for submission is 6<sup>th</sup> June)

## **26-27/25 Nature Reserve action group (Harston Residents Group)**

1. **Button End woodland**  
Discussion

## **26-27/26 Parish Council meeting 4<sup>th</sup> June 2026**

**Proposal:** To consider arrangements for minute-taking during the Clerk's absence

## **26-27/27 Harston Parish Council Property Matters**

1. **Recreation Ground/Play area**
  - Play area inspection
  - To note receipt of the annual ROSPA inspection report and instruct the Clerk to obtain quotations for all identified high-risk actions.
2. **Recreation Ground fencing**

**Proposal:** To review and approve the bid pack for the procurement of birdmouth fencing in the Recreation Ground
3. **Pavilion Insurance claim**
  - **Proposal:** To agree the insurance appointment of Absolute Properties Limited for the pavilion repairs

## **26-27/28 Agenda Items for Next Meeting**

*Any business, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.*

## **26-27/29 Date of Next Meetings**

**Date/Time -** 4<sup>th</sup> June 2026 - Finance Committee (7.00pm) Parish Council Meeting (7.30pm)

**Location -** Harston Village Hall, Large Committee Room, Cambridge, CB22 7PX