



## HARSTON PARISH COUNCIL

**Minutes of the Finance Committee held at 7.00pm on 2<sup>nd</sup> April 2026**

**Location:** Harston Village Hall, Large Committee Room, Cambridge, CB22 7PX

**Present:** Councillor Holdom(Finance chair); Councillor Wilson; Councillor Stierer; Councillor Wedgbury

**In Attendance:** Clerk Jessica Harding.

**Members:** 5 | **Quorum:** 3

**Public:** 2

### **F25-26/151 Approval of Apologies and Reasons for Absence**

It was proposed by Councillor Wedgbury, seconded by Councillor Stierer and resolved that the apologies for absence with acceptable reasons from Councillor Pearce Gould are approved

### **F25-26/152 Members' Declaration of Interest for Items on the Agenda**

*(Localism Act 2011 s 31 s 33)*

None declared

### **F25-26/153 Open Forum for Public Participation (10 Minutes)**

*At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman*

### **F25-26/154 Minutes of Previous Meeting**

It was proposed by Councillor Wedgbury, seconded by Councillor Holdom and resolved that the minutes of the Finance Committee meeting held on the 5<sup>th</sup> March 2026 are approved and signed by the Finance Committee Chair.

### **F25-26/155 Bank Reconciliations**

It was proposed by Councillor Stierer, seconded by Councillor Wedgbury and resolved that the bank reconciliations for March are approved and signed.

### **F25-26/156 Harston Parish Council payments and receipts received**

Councillor Wilson raised a query regarding the amount of ink being used and requested that this be reviewed. It was agreed that the matter be included on a future agenda.

It was proposed by Councillor Wedgbury, seconded by Councillor Holdom and resolved that the accounts be approved for payment and that all payments made since the previous meeting be noted and approved.

#### Payments made since last meeting

<b>Lloyds Bank</b>	<b>Multi Pay Card (Clear Balance)</b>			
	Card Fee	£3.00	£0.00	£3.00
Viking	Office supplies	£75.76	£15.16	£90.92
Valdar Energy	Pavilion Gas & Electricity	£74.68	£3.73	£78.41
Jessica Harding	Clerks Salary (Confidential)	0.00	£0.00	0.00
		<b>£153.44</b>	<b>£18.89</b>	<b>£172.33</b>

**Payments for Meeting**

HMRC	Tax & NI	£546.52	£0.00	£546.52
Nest	Pension	£110.51	£0.00	£110.51
Jessica Harding	Clerk's Expenses	£62.77	£0.00	£62.77
Npower	Street Lighting	£30.92	£1.55	£32.47
Red shoes accounting	Payroll	£43.50	£8.70	£52.20
Viking	Printer Ink	£111.93	£22.39	£134.32
Source for business	Cemetery water	£107.29	£0.00	£107.29
Zion Landscapes	Village grass cutting	£567.00	£113.40	£680.40
Jason Trueman	Pavilion Caretaker	£210.00	£0.00	£210.00
		<b>£1,790.44</b>	<b>£146.04</b>	<b>£1,936.48</b>

**Income Received**

Harston football club	5x Adult games	£100.00	£0.00	£100.00
		<b>£100.00</b>	<b>£0.00</b>	<b>£100.00</b>

**F25-26/157 Earmark reserves**

The Councillors discussed the current earmarked reserves. No new earmarked reserves were suggested and no amendments to the existing reserves were proposed

**F25-26/158 Waste bin**

**It was proposed by Councillor Wedgbury, seconded by Councillor Stierer and resolved that the Council would not proceed with the purchase of the bin at the cost of £417.75.**

**F25-26/159 Vison ICT**

**It was proposed by Councillor Wilson, seconded by Councillor Wedgbury and resolved that the Council will issue one month's notice to terminate the .org email domain contract with Vision ICT.**

**F25-26/160 East West rail leaflets**

**It was proposed by Councillor Wilson, seconded by Councillor Wedgbury and resolved that the Parish Council approve the expenditure of £120 for the leaflets, to be funded from the East West Rail budget.**

**F25-26/161 Wildlife Survey**

Councillor Wilson queried whether the cost of the survey at £150 represented value for money and suggested obtaining one alternative quotation. The Finance Committee noted that funds are available but recommended that the proposal be discussed further at the main meeting with the submitting Councillor.

**F25-26/162 Donation request – Harston Village news**

**It was proposed by Councillor Wilson, seconded by Councillor Wedgbury and resolved that the Finance Committee note that sufficient funds are available within the grants and donations budget and recommend the application to Full Council for a final decision**

**F25-26/163 Display Screen Equipment (DSE)**

**It was proposed by Councillor Wedgbury, seconded by Councillor Wilson and resolved that the Finance Committee approve the expenditure of £25 for a DSE eye test and recommend its reimbursement to Full Council, to be funded from the General Resources budget.**

**F25-26/164 Payroll**

To note an increase in the monthly payroll cost with effect from 1 April 2026. No action is required as sufficient provision has been made within the 2026/27 budget.

**F25-26/165 Agenda Items for Next Meeting**

*Any business and payments to be considered at the Finance Committee meeting must be delivered to the Clerk for inclusion in the agenda at least 7 days prior to the meeting.*

- **Printer Ink audit**

**F25-26/166 Date of Next Meetings**

**Date/Time:** 14<sup>th</sup> May 2026 – 7.00pm

**Location:** Harston Village Hall, Large Committee Room, Cambridge, CB22 7PX