



HARSTON PARISH COUNCIL

Minutes of the Finance Committee held at 8.30pm on the 14th May 2026

Location: Harston Village Hall, Large Committee Room, Cambridge, CB22 7PX

Present: Councillor Wilson; Councillor Pearce Gould; Councillor Wedgbury (Finance Chair)

In Attendance: Clerk Jessica Harding.

Members: 5 | **Quorum:** 3

Public: 4

The Finance Committee meeting, scheduled for 8.30pm, commenced at 9.27pm.

F26-27/1 Approval of Apologies and Reasons for Absence

It was proposed by Councillor Wilson, seconded by Councillor Pearce Gould and resolved that the apologies for absence with acceptable reasons from Councillor Stierer are approved

F26-27/2 Members' Declaration of Interest for Items on the Agenda

(Localism Act 2011 s 31 s 33)

None

F26-27/3 Open Forum for Public Participation (10 Minutes)

A member of the Harston Residents Group shared information indicating that the grant being submitted is intended to fund legal advice from the solicitors. The purpose of this advice is to prevent damage and to protect rights of use, rather than to pursue any claim of ownership.

F26-27/4 Minutes of Previous Meeting

It was proposed by Councillor Wilson, seconded by Councillor Pearce Gould and resolved that the minutes of the Finance Committee meeting held on the 2nd April 2026 are approved and signed by the Finance Committee Chair, Councillor Wedgbury.

F26-27/5 Bank Reconciliations

It was proposed by Councillor Wilson, seconded by Councillor Pearce Gould and resolved that the bank reconciliations for April are approved and signed.

F26-27/6 Harston Parish Council payments and receipts received

It was proposed by Councillor Wilson, seconded by Councillor Pearce Gould, and resolved that the accounts be approved for payment, including the additional payment of £17.55 to the Harston and Newton PTFA and that all payments made since the previous meeting be noted and approved.

Payments made since last meeting

Lloyds Bank	Multi Pay Card (Clear Balance)			
	Card Fee	£3.00	£0.00	£3.00
Lloyds Bank	Multi Pay Card (Clear Balance)			
Amazon	Legionella record book	£7.49	£1.50	£8.99
Summer Garden	Bench/children's play area	£160.00	£32.00	£192.00
	Card Fee	£3.00	£0.00	£3.00
Repair Network	VAT Bus shelter repair	£0.00	£1,037.60	£0.00
Jessica Harding	Clerks Salary	0.00	£0.00	0.00
		£173.49	£1,071.10	£206.99

Payments for Meeting

HMRC	Tax & NI	£546.32	£0.00	£546.32
Nest	Pension	£142.09	£0.00	£142.09
Jessica Harding	Clerk's Expenses	£87.87	£0.00	£87.87
Npower	Street Lighting (March)	£27.65	£1.38	£29.03
Npower	Street Lighting (April)	£24.59	£1.23	£25.82
Information commissioner's office	Data Protection fee	£47.00	£0.00	£47.00
Harston Village Hall	Meeting room hire	£131.00	£0.00	£131.00
Valda Energy	Pavilion Gas & Electricity	£75.67	£3.79	£79.46
CAPALC	Finance for councillor (Training)	£35.00	£0.00	£35.00
D.P Garden works	Recreation grass cutting (March)	£180.00	£0.00	£180.00
Play safety Limited	Annual Rospa report	£151.00	£30.20	£181.20
Rialtas	Finance software	£210.00	£42.00	£252.00
D.P Garden works	Recreation grass cutting (April)	£360.00	£0.00	£360.00
Zion	Grass Cutting (April 2 cuts)	£1,134.00	£226.80	£1,360.80
LGS Services	Internal Audit	£200.00	£40.00	£240.00
Melbourn mobile warden scheme	Quarterly Charge Jan-March	£450.00	£0.00	£450.00
Harston Village News	Grant	£1,500.00	£0.00	£1,500.00
Jason Trueman	Pavilion Caretaker	£262.50	£0.00	£262.50
		£5,564.69	£345.40	£5,910.09

Income Received

HMRC	VAT return	£2,520.83	£0.00	£2,520.83
South Cambridgeshire District Council	Precept 50%	£41,600.00	£0.00	£41,600.00
		£44,120.83	£0.00	£44,120.83

F26-27/7 Printer Ink

The Clerk shared the expenditure report with councillors. Total ink expenditure for 2025–2026 was £165.37. The Clerk will review alternative, more economical options for future ink purchases.

F26-27/8 Bus shelter (A10, Cambridge Road)

It was proposed by Councillor Wilson, seconded by Councillor Pearce Gould, and resolved that the Finance Committee approve the expenditure of £140 from the bus shelter maintenance budget.

F26-27/9 Grant Requests

1. Nature Reserve Action Group (Harston Residents Group)

The Clerk presented the £750 grant request from the Harston Residents Group, relating to legal advice on rights of use and preventing potential damage. The Finance Committee reviewed advice from Wellers Solicitors, noting that grants must benefit the community as a whole and that funding activity which may appear to support one side in a dispute could fall outside the Council's powers. Councillors agreed that further clarification is required before a decision can be made.

Action: Clerk to obtain additional advice from SLCC Wellers Solicitors.

2. Melbourn Mobile Warden Trust

It was proposed by Councillor Wilson, seconded by Councillor Pearce Gould, and resolved that the Finance Committee recommend approval of the £1,800 grant application to the Parish Council meeting on 4th June.

F26-27/10 Agenda Items for Next Meeting

Any business and payments to be considered at the Finance Committee meeting must be delivered to the Clerk for inclusion in the agenda at least 7 days prior to the meeting.

F26-27/11 Date of Next Meetings

Date/Time: 4th June 2026 - Finance Committee (7.00pm) Parish Council Meeting (7.45pm)

Location: Harston Village Hall, Large Committee Room, Cambridge, CB22 7PX

Meeting closed: 10.01pm