

HARSTON PARISH COUNCIL

Minutes of the Finance Committee held at 7.00pm on Thursday 1 October 2026 in
The Large Committee Room, Harston Village Hall, Harston, Cambridge CB22 7PX

Present: Cllrs Rupert Pearce Gould, David Stierer and Charlotte Clarke

Members 3 | Quorum 3

Public: 5

F26-27/56 **Apologies for Absence:** Cllr Steve Wilson

Proposed David Stierer; Charlote Clarke – agreed

F26-27/57 **Members' Declaration of Interest for Items on the Agenda**

(Localism Act 2011 s31s33): None

F26-27/58 **Open Forum for Public Participation**

Members of the public asked the following questions:

Where are the Terms of Reference for the Finance Committee published?

An explanation of the terms 'GPC' and 'ad hoc' against Donations in the Parish Council Budget and referred to a discrepancy between payments listed and approved on the previous month's agenda.

The presentation of the AGAR report as posted on the village noticeboards was possibly incorrect.

F26-27/59 **Chair's responses to questions from the previous meeting**

Comparison against budget had been deferred due to the lack of an RFO present.

Pinder Land. 2 x £26.50 in rent had been received.

F26-27/60 **Minutes of the previous meeting**

The minutes of the meeting held on 3/9/26 were approved. Proposer Charlotte Clarke; David Stierer

F26-27/61 **Bank Reconciliations**

Bank statements for the month of September had been circulated to the Finance Committee. In view of the meeting being held on the 1st of the month and the temporary absence of an RFO bank reconciliations would be completed for next month's meeting. These were signed by David Stierer

F26-27/62 **Harston Parish Council payments and receipts.**

The following payments
were approved:

UNITY TRUST BANK

Bank Payments

		Gross Amount	Vat
Jason Trueman	Pavilion Caretaker	210.00	
Zion Landscapes	Verge Cutting	1,360.80	226.80
DP Garden Works	Various	1,465.00	
John & Hazel Hammond	Locum Clerk & RFO	436.53	
Cambridge Acre	Membership	74.50	
JM&HJ Roadley	Greener Harston - War Memorial Plants	35.98	
N Power	Electricity	22.23	1.06
Red Shoes	Payroll qtrly	54.00	9.00
Total		3,659.04	236.86

Bank Receipts

SCDC	Precept 2nd half yr	41,600.00
Football		
Scouts		
Cemetery	none	

F26-27/63 AGAR Report

The AGAR Report received from the accountant, P K F Littlejohn was approved and no actions are required. The chair having checked with the auditors.

F26-27/64 Fire Risk Assessment

The Fire Risk Assessment for the Pavilion had been received from Tony Adcock Ltd, Health and Safety Consultant recommending actions including replacement of the powder fire extinguisher with one water and one CO2 extinguisher, purchase of a fire blanket as set out.

This work was approved as a matter of urgency some £308 (plus vat) plus electrical to be quoted. Proposer David Stierer; Charlotte Clarke

F26-27/65 Date of Next Meeting

The next meeting of the Finance Committee will be held in the Large

Committee Room, Harston Village Hall at 7.00pm on Thursday 5 November 2026.