

Terms of Reference for Harston Parish Council Planning Committee

The Planning Committee will meet solely to conduct planning business relevant to Harston Parish Council and ensure a prompt response to Planning Authorities and others. It will discuss the Council's approach to such issues and report on Planning Policies and other requests on land policy matters. It will normally meet in between full Council Meetings – typically around the second Thursday of the month so as to speed up decision making. The Planning Committee Meetings may of course be cancelled should there be no business in a particular month in which case a “ nil” Agenda will be posted on the Council's web site.

It will refer matters relating to longer term planning (typically greater than 1 year) and plans to implement or structure longer term plans set out in other planning documents, such as the Neighbourhood Plan or Local Plan, to the Strategic Planning Working Group.

The Quorum for the planning committee shall be no less than 3 councilors or members.

The following is a summary of the areas that may be covered by the Planning Committee

- To discuss planning applications; listed building applications; Conservation area consents; Certificates of Existing or Proposed Lawful User or Development; Display of Advertisement Regulations; and new Developments, including prior notification determinations for services whether transport or telecommunications; and to make recommendations to the District Council or equivalent body.
- To note planning approvals, refusals and appeals and pass comments if deemed appropriate.
- To make observations on applications for amendment to planning and other related consents previously granted by any authority; and if deemed appropriate approve/support or raise amendments or objections.
- To make arrangements for representation at planning or any other appropriate committee when required
- To Refer any Planning enforcement issues identified to the District Council or other appropriate planning authority.
- To be responsible for maintaining a list of all planning aspects relating to buildings of architectural merit and buildings of historical and local interest in Harston.
- To discuss any major planning applications (whether in the District or the County or wider) as they apply to Harston or its residents ; and if deemed appropriate approve/support or raise amendments or objections; and if appropriate refer it to the Strategic Planning Working Group
- To make observations on key strategic Planning consultation documents e.g. Local Plan from District or County or other authority, and any regional or national bodies including any of their plans that might impact on Harston; ; and if deemed appropriate approve/support or raise amendments or objections.
- Together with the Strategic Planning Working Group build in long term policies to ensure Harston retains its character as a rural village both in the built form and with local employment prospects and land use in accordance with the prevailing local plans

and the neighbourhood plan; and submitting any agreed amendments or additions albeit subject to any other approval required.

- To promote , if agreed, any Neighbourhood Development Orders or Right to Build Orders or similar enabling applications including ditches or hedges that are consistent with existing Local or Neighbourhood Plans.
- To consider and pass comments on any changes in land use including inter alia sustainable energy, industrial use or rural exception sites ; and if deemed appropriate approve/support or raise amendments or objections.
- To make or pass observations or comments on applications and other matters under the Licensing and any similar legislation; and if deemed appropriate approve/support or raise amendments or objections.
- To make observations on Street naming or numbering ; and if deemed appropriate approve/support or raise amendments or objections.
- To make observations on applications for planting, maintaining or removing hedge rows; and if deemed appropriate approve/support or raise amendments or objections.
- To comment on Tree Preservation applications or the making of Orders; and if deemed appropriate approve/support or raise amendments or objections.

Note: Once each year the planning committee will suggest and agree any amendments to these terms of reference which will then be subject to the approval of the Parish Council.